

## REGULAR COUNCIL MEETING AUGUST 10, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, and Volkert, and Student Representative Victoria Johnson

Members Absent: Alderman Zajkowski and Student Representative Elliott Smallidge

The Pledge of Allegiance was recited.

Alderman Hansen moved to adopt the agenda as presented, seconded by Alderman Ard and carried.

### **Public Comment**

None

### **Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meeting, July 13, 2015
2. Applications for License to Serve from Amanda M. Vorwald, New Richmond; Lory J. Gramberg, New Richmond; Robert W. Canfield, New Richmond; and Alexandra L. LaPitz, Roberts
3. Application for Amplification Permit and Exemption from Sec. 50-87 Loud & Unnecessary Noise from the Stronger Together – Operation Welcome Home – VFW Post 10818 for September 10-14, 2015 between Noon and 8 p.m. each day for programs
4. Application for Direct Seller's Permit from Mark Dickerson to sell area rugs in the vacant lot south of 575 North Knowles Avenue
5. Application for Temporary Class B License from the Knights of Columbus at 155 East Fourth Street for September 13, 20, 25, 27, October 4, 11, 18, 25, 30, November 1, 8, 15, 22, 27, 29, December 6, 13, 20, 27
6. Payment of VO#58374 through VO#58454 totaling \$237,444.00 plus electronic fund transfers of \$516,456.60 for a grand total of \$753,900.60

General Fund	\$681,233.57
Impact Fees Fund	28,410.02
Debt Service Fund	3,058.22
Capital Projects	4,487.52
Landfill Cleanup Fund	5,590.42
TIF District #10	50.00
TIF District #6	10,471.47

Storm Water Utility	18,951.14
Park Land Trust Fund	1,648.24

Alderman Kittel moved to approve the consent agenda, seconded by Alderman Jackson and carried.

### **Department Reports**

**Administration-** Mike Darrow stated that over 1,000 people showed up for the Utility Picnic and National Night out. He also thanked Jeremiah and Scottie for taking a turn in the dunk tank. Thank you to the VFW for serving hotdogs and to Family Fresh for donating the food.

**Public Works** – Jeremiah Wendt stated that the utility has paid the final payment for the regional biosolids facility that has been in operation for twenty years. An application has been submitted to the State of Wisconsin for funding of the street and utility improvements on North Fourth Street. This grant would pay 80% of the cost of the improvements. Jeremiah also thanked the seasonal staff for their help maintaining the downtown flowers and maintaining the parks.

**Community Development** – Beth Thompson reported that there is digging going on at the corner of Richmond Way and South Knowles Avenue for Culvers. There was a groundbreaking on July 24<sup>th</sup> for them and they hope to be open by December 1, 2015.

### **Mayor Fred's Reading Challenge Recipients**

Kim Henning, Library Director, stated that the reading challenge was very successful. There were 890 people who signed up for the challenge and the kids present tonight all completed the challenge and received a certificate. They also had a picture taken together with the Mayor and had cake after receiving their award.

### **2014 Audit Presentation**

Amanda Mboga, from Baker Tilly Virchow Krause, LLP, gave a review of the 2014 audit and the City's financial condition at year end. She also thanked City staff for their cooperation during the audit.

### **Resolution #081501 – 2015 Budget Amendment for ERP Program**

Staff recommended amending the 2015 budget in order to qualify for the State of Wisconsin budget restraint program. Alderman Hansen offered the following resolution and moved for its adoption:

#### **RESOLUTION #081501**

	CITY OF NEW RICHMOND				
	RESOLUTION #081501				
WHEREAS, the City of New Richmond has levied taxes and appropriated monies for City operations, and					
WHEREAS, the City desires to qualify for the expenditure restraint program under the Wisconsin Department of Revenue;					
NOW, THEREFORE, BE IT RESOLVED by the common council of the City of New Richmond that the					
2015 budget be amended as follows:					
		2015		2015	
		ADOPTED		AMENDED	
		<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>	
	<b>REVENUES</b>				
	General Property Taxes	2,923,900.90		2,923,900.90	0.641%

	Taxes (other than property)	692,201.64		692,201.64	
	Public Imp Revenue-Assessments	4,195.93		4,195.93	
	Intergovernmental Revenues	1,488,841.57		1,488,841.57	
	Licenses & Permits	303,500.00		303,500.00	
	Public Charges for Service	320,674.00	(500.00)	320,174.00	
	Miscellaneous Revenue	76,282.40		76,282.40	
	Other Financing Sources	100,000.00		100,000.00	
	<b>TOTAL REVENUES</b>	<b>5,909,596.44</b>		<b>5,909,096.44</b>	
	<b>EXPENDITURES</b>				
	General Government	1,287,517.36	(500.00)	1,287,017.36	
	Protection - Person & Property	2,184,604.66		2,184,604.66	
	Public Works - Streets	1,147,582.07		1,147,582.07	
	Education & Recreation	1,106,595.89		1,106,595.89	
	Health & Sanitation	12,250.00		12,250.00	
	Conservation & Development	133,704.66		133,704.66	
	Outlay	24,341.80		24,341.80	
	Other Financing Uses / Transfers	13,000.00		13,000.00	
	<b>TOTAL EXPENDITURES</b>	<b>5,909,596.44</b>		<b>5,909,096.44</b>	<b>1.992%</b>
				Property Tax	
				Contribution	
				Plus	
				<u>TIF Increments</u>	
	General Fund			2,923,900.90	
	Debt Service Fund			1,532,420.24	
	Capital Replacement Fund			96,350.00	
	Tax Increments			869,414.07	
	<b>Totals</b>			<b>5,422,085.21</b>	

Motion was seconded by Alderman Ard and carried.

#### **Plan Commission Recommendation – Ordinance #477 Text Amendments**

The Plan Commission recommended approving Ordinance #477 Text Amendments to Chapter 121 Zoning Ordinance. Beth Thompson explained each of the amendments. Alderman Kittel moved to suspend the rules and adopt Ordinance #477, seconded by Alderman Hansen and carried.

#### **Finance Committee Recommendation – Downtown Parking Signage**

Noah Wiedenfeld, presented a plan for downtown parking signage. This was presented to the Finance Committee as well. Staff would like to proceed with purchasing three signs 36' x 36' and nine signs 18' x 20'. Alderman Ard moved to approve the purchase of three signs 36' x 36' and nine signs 18' x 20' with the color of Green 370 for a total cost of \$997.67, seconded by Alderman Kittel. These signs will be ordered right away and installed in September.

#### **Finance Committee Recommendation – Approval of Capital Improvement Sources and Uses of Funds**

Jeremiah gave an update on the 2015 projects. With all of the projects listed, staff feels the need to apply for a loan of \$604,374 from the State Trust Fund. Alderman Ard moved to proceed with the application for State Trust Fund in the amount of \$604,374, seconded by Alderman Hansen and carried.

**Finance Committee Recommendation – Public Works Reorganization**

Mike Darrow explained that the Finance Committee is recommending combining the Park and Street departments having two levels of employees, Public Works 1(Parks) and Public Works 2 (Streets). There will be job sharing for snow removal. They also recommend hiring an Assistant Public Works Director to assist with operations at the campground and oversee all recreation activities including Hatfield and Citizen's Field. These changes will have a zero impact on the budget. Alderman Ard moved to table this item, seconded by Alderman Hansen and carried.

**Resolution #081502 – Resolution Authorizing \$3,455,000 GO Refunding Bonds**

Sean Lentz, from Ehlers, explained that the City retained their bond rating of Aa3 from Moody's. Because of this rating we were able to get very competitive bids for our bonds and decrease the amount we are borrowing. Discussion followed. Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION #081502

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF  
\$3,455,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A  
(complete copy on file in the Clerk's office)

Motion was seconded by Alderman Hansen and carried.

**Resolution #081503 – Resolution Authorizing \$1,765,000 Electric Utility Bonds**

Sean Lentz, from Ehlers, explained that the utility retained their bond rating of A2 from Moody's. This rating is a little lower than the City's but is due to the utility's reliance on the Wisconsin Public Service Commission for approval of rate increases. Discussion followed. Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #081503

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF  
\$1,765,000 ELECTRIC UTILITY REVENUE REFUNDING BONDS, SERIES 2015B  
(complete copy on file in the Clerk's office)

Motion was seconded by Alderman Ard and carried.

**Driveway Permit – North Knowles Avenue**

Jeremiah Wendt, Public Works Director, explained that Skoglund Properties has applied for the modification of an existing driveway on North Knowles Avenue. The location of the driveway is approximately 135 feet south of the existing southernmost driveway serving 575 North Knowles Avenue (Snap Fitness). The modified driveway would be intended to serve the remaining parcels between this location and the intersection with High Street. As such, two existing curb cuts could be eliminated and no additional driveways on this stretch of North Knowles would be required. Alderman Hansen moved to approve this driveway permit, seconded by Alderman Ard and carried.

**Driveway Permit – High Street**

Jeremiah Wendt explained that Skoglund Properties has applied for the modification of an existing driveway on High Street. The location of the driveway is approximately 300 feet west of the intersection of High Street and North Knowles Avenue. The modified driveway would be intended to serve as the southern termination of the access driveway that runs behind the businesses on the west side of North Knowles Avenue between High Street and North Fourth Street. Alderman Hansen moved to approve the driveway permit, seconded by Alderman Ard and carried.

**Moving Wall Transportation Approval**

Jeremiah Wendt stated that staff and Short-Elliott-Hendrickson have been investigating potential traffic impacts of the Moving Wall Event, scheduled for September 10-14, 2015 at Freedom Park, on the intersection of STH 64 and Wall Street. They have two DOT approved options at this time. One option is to have temporary signal traffic lights in all four directions. The other alternative is a temporary four-way stop at this intersection. Both options will cost \$10,000 to \$20,000. This item

will be discussed at the work session on August 24, 2015. Funding avenues will also be presented at that time.

**Council Work Session – 5:00 p.m. on August 24, 2015**

Tentative agenda items for this meeting include: Department Head Presentations on 2016 Budget, Library, Street Naming, and 2016 Budget.

**Communications and Miscellaneous**

None

**Closed Session**

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(c)(e)(g) TIF#6; Airport Litigation Update; and Employee Benefit Information and/or Wages in Which the City of New Richmond has Jurisdiction, seconded by Alderman Kittel and carried.

**Open Session**

Alderman Jackson moved to approve moving forward with construction bids for the extension of Hamilton Avenue, seconded by Alderman Kittel and carried.

Alderman Jackson offered the following resolution and moved for its adoption:

RESOLUTION #081504

RESOLUTION AUTHORIZING SALE OF REAL ESTATE

WHEREAS, the City of New Richmond is the owner of real estate described as:

Described as a portion of the total site consisting of 2.5 acres, depicted in Exhibit A

WHEREAS, the City has entered into an Offer to Purchase and Sale Agreement with Oppidan Holdings LLC

Holdings, LLC , Whereby the City would sell this parcel to Oppidan Holdings, LLC; and

WHEREAS, all necessary contingencies have been met and the transaction is ready to be closed.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Richmond as follows:

1. That the City shall proceed with the sale of the real estate to Oppidan Holdings, LLC
2. That Mayor, Frederick Horne, and Tanya Reigel, City Clerk, are authorized to execute all documents necessary to complete the sale of the property.

Motion was seconded by Alderman Ard and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Hansen and carried.

Meeting adjourned at 10:20 p.m.

Tanya Reigel  
City Clerk